

General Instructions

The City of Coral Gables is authorized to enforce codes and ordinances under the provision of Florida Statute Chapter 162 part II and establishing procedures for implementations of such provisions.

*Please
return
in
envelope
provided*

Please read this option information carefully:

If you disagree with the charge and wish to have an administrative hearing before a hearing officer, this request must be postmarked prior to the time indicated on the citation. Please fully complete and mail the authorized form on the other side and you will be notified by mail of the date and time in which you must appear at the hearing.

If you are found guilty by the hearing officer, there is a \$108.75 administrative cost that will be assessed in addition to the fine. (Ordinance No. 2015-17)

Uniform Civil Litigation Information Guide

THE PURPOSE OF THIS GUIDE
IS TO PROVIDE INFORMATION
IN ORDER TO SATISFY
YOUR CITATION WITHIN
THE TIME ALLOCATED
AS REQUIRED
BY STATE STATUTE

City of Coral Gables
Development Services Department
Code Enforcement Division
P.O. Box 141549
Coral Gables, FL 33114

**CORAL
GABLES**
THE CITY BEAUTIFUL

Frequently Called Numbers

- Development Svcs Reception ...305-460-5235
- Code Enforcement Division ...305-460-5226
- Code Enforcement Board305-460-5266
- Ticket Appeal305-460-5266
- Building Director.....305-460-5240
- Building Official305-460-5242
- Electrical Official305-460-5255
- Plumbing Official.....305-460-5258
- Mechanical Official.....305-460-5243
- Zoning Information305-460-5253
- Fire Marshall305-460-5581
- Permit Status.....305-460-5246
- Board of Architects305-460-5238
- Construction Regulat. Board. ...305-460-5229
- Inspection Request.....305-460-5245
- Records.....305-460-5262
- Cert. of Use/Concurrency305-460-5236
- Planning & Zoning Division ...305-460-5211
- Public Works Department ...305-460-5000
- Historic Preservation Dept. ...305-460-5094

Code Enforcement Office

427 Biltmore Way, Suite 100
Coral Gables, FL 33134

Code Enforcement Office Hours:
Monday through Friday
7:30 A.M. to 3:30 P.M.

Code Enforcement
HOTLINE
305-441-5777

Payment Method

If you choose to pay the citation
within the time allocated,
please make check or money order
payable to:

The City of Coral Gables



Funds must be in U.S. dollars
and drawn on a U.S. bank.

Please do not mail cash!

WRITTEN PLEA OF NOT GUILTY

Alleged Violator's Name

Citation Number

Comes now the alleged violator in the above
styled cause individually and informs the
Clerk of the Code Enforcement Board that:

*I hereby enter my plea of not guilty
and request an administrative hearing.*

Date

Address

City, State, Zip

Telephone

If you have elected
to plea not guilty, please:

1. Complete form
2. Include form and a copy of your
citation in the envelope provided
3. Apply a first class stamp and mail or
drop off at Code Enforcement Office.